Loan agreement – Blindern vgs

Students full name: _____

Date of birth: ____ / ____ / _____ Class: _____

This agreement sets out the terms and conditions for borrowing books from the school library.

1. **Book Loans –** Students may borrow the books required for their education. The loan period for these books is one year and may be renewed as needed. All books are loaned personally to the borrower, who is responsible for keeping them safe. Students must write their name only in the designated space provided in the book. Other library books may be borrowed for four weeks at a time.

2. **Ownership** – All borrowed books are the property of Blindern vgs. The books must be handled with care and kept in good condition. Apart from the designated name field, writing, drawing, highlighting, underlining, or other markings are not permitted.

3. **Loss or Damage** – Lost, damaged, or destroyed books must be reported to the school library as soon as possible. The borrower remains financially responsible for the book and any replacement copy issued.

4. **Compensation** – Students are liable for compensation for lost, damaged, or destroyed books. For students **under 18**, this liability rests with their parent(s) or guardian(s).
   Compensation rates**:**
   - **Textbooks:** 500 kr per book
   - **Other books:** 400 kr per book

   If the books are not returned by the stated deadline, an invoice will be issued. Once an invoice has been issued, the books can no longer be returned in place of payment.

5. **Return Deadline and Reminders** – Students are responsible for returning books on time. Three reminders will be sent to the student's school email address: one before the deadline and two after. If books are still not returned, an invoice will be issued.

6. **Duration of the Agreement** – This agreement remains in effect for as long as the student is enrolled at Blindern vgs. All loaned books must be returned by the last school day before the summer holiday of the relevant academic year. Students leaving the school during the academic year must return all loaned books within three (3) days of their departure date.

7. **Legal basis** – The school may claim compensation pursuant to **Section 8** (Liability for Damages) of the Oslo Council's Regulations Relating to Rules of Order and Conduct. This applies to loss of, or damage to, school property and educational materials.

This agreement must be signed and submitted before loaned books can be issued. For students under 18 years of age, a parent or guardian must also sign.
Students aged 18 or over, and signing parents or guardians of students under 18, accept financial responsibility and may be invoiced if books are damaged or not returned by the due date.

☐ I have read, understood, and agree to the terms of this book loan agreement.

Place/Date: _____

_____ _____

Student signature *Parent/Guardian Signature (for students under 18)*

_____ _____

Students full name (BLOCK CAPITALS) Parent/Guardians full name (Block Capitals)

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